



**Blue Earth County Historical Society
Board of Trustees Application Form**

Return to: 415 Cherry Street, Mankato, MN 56001

Name			
Address			
Preferred Phone		Alternate Phone	
Email			

Current/most recent employment experience

Employer	Position

Current/most recent volunteer/civic experience (please include board/director experience)

Organization	Position/Duties

What about our mission interests and inspires you most?

What skills or contributions will you bring to the Board of Trustees?

Areas of Expertise (please mark all that apply)

- | | | |
|--|---|--|
| <input type="checkbox"/> Events Management | <input type="checkbox"/> Financial Management | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Legal | <input type="checkbox"/> Non-Profit Governance |
| <input type="checkbox"/> Public Relations | <input type="checkbox"/> Sales/Marketing | <input type="checkbox"/> Strategic Planning |

I have read through the Board of Trustees Position Description. I agree to accept the responsibilities for serving as a BECHS Board of Trustees member.

Signature

Date

Blue Earth County Historical Society Position Description

TITLE: Members, Board of Trustees

REPORTS TO: Board President

RESPONSIBLE TO: Each fellow Trustees Member and the BECHS Membership

ROLE: To serve as a voting member of the Board of Trustees for the Blue Earth County Historical Society, developing policies, procedures and regulations, monitoring financial performance and the organization's programs and services.

TERM: 3 years, beginning March 2011 and ending March 2014.
There is a term limit of three consecutive terms.

TIME EXPECTATIONS:

- Attend regularly scheduled monthly meetings of the Board of Trustees.
- Participate actively in one or more committees of the Board.
- Attend scheduled board retreats, planning meetings, workshops or other board development activities
- Attend, support and participate in special organization events.

OBLIGATIONS:

- Fully understand and support the mission of the organization.
- Actively set policy and ensure that the organization has adequate resources to carry out its mission
- Hire, supervise and evaluate the Executive Director.
- Make annual personal [and/or professional] financial commitment.
- Monitor the organizations' financial performance and legal responsibilities.
- Develop and monitor short and long-range planning and goals.
- Represent the organization to the public and private sector; serve as an advocate for the organization.
- Bring personal and/or professional expertise and that of others to support the mission of the organization.
- Be a BECHS Member in good standing.
- Abide by the Duties of Care, Honesty and Loyalty.
 - Duty of Care: Board members are fully informed and prepared to act effectively.
 - Duty of Loyalty: Board members must put the interests of the organization first, above personal or professional interests.
 - Duty of Honesty: Board members must act in accordance with the organization's stated mission and applicable policies.

Blue Earth County Historical Society at a Glance 2011

PAST

- 1901 - Organization Established, Constitution was filed on November 7, 1901
- 1916 - Articles of Incorporation and By-laws were filed on May 24, 1916
- 1938 - First permanent home for organization – R.D. Hubbard House
- 1988 - Heritage Center opened
- 2011 – 110th Anniversary

PRESENT

Annual Operating Budget 2011	\$182,000
Annual Operating Budget 2012	\$182,000
Number of Donors in 2011 (Individuals, businesses, in-kind, monetary)	170 plus 5 BEC townships and Blue Earth County annual allocation
Membership (active as of 1/27/2011)	525
Staff	3 full-time: Executive Director, Archives Manager, Museum Manager; 1 part-time Archives Assistant; 2 seasonal Hubbard House Assistants
Committees	13 plus the 12 to 20 member Board of Trustees
Volunteers	100+
Volunteer Hours Donated in 2011	6,000+ hours
Number of people used BECHS services 2011	20,000+
Donations to the BECHS Collections in 2010	138 people donated 550 items
Long-Range Goals	Expanded Facilities, Public Awareness Campaign, Stronger base of supporters, Stronger representation throughout Blue Earth County

Facilities

Heritage Center is the home of the BECHS which houses the museum, gift shop, research center, administrative offices, meeting room, public art gallery, archives and collections storage. The Society moved into the Heritage Center in 1988 after being located at the R.D. Hubbard House for 50 years. The Heritage Center is open Tuesday – Saturday 10 a.m.– 4 p.m.

R.D. Hubbard House is owned by the City of Mankato and operated by the BECHS. The BECHS purchased the house from the Hubbard Family in 1938 and then sold it to the City of Mankato. The City maintains the grounds, utilities and assists with grants for restoration. The Hubbard House is open seasonally: May and September Saturday and Sunday from 1-4 p.m. and June-August Friday-Saturday 10 a.m.-4 p.m. and Sunday 1-4 p.m.

The Marian Anderson Art Gallery is owned by Meyer Financial and operated by the BECHS. In 2010, Marian Anderson generously transferred the business of selling her art to the BECHS. All profits from the sale of art benefits the organization today and in the future with 50% of the revenue being transferred to an endowment fund for future expansion.

Programs/Events

Monthly

- Young Historians (September-May)
- Fingerprints and Footnotes (January-December)

Special – Income Generating

- Historic Pub Crawl (three times/year)
- Victorian Tea Party (April)

Annual

- | | |
|--------------------------------|---------------------------------------|
| Annual Meeting (March) | Victorian Lawn Party (June) |
| Cambria Eisteddfod (June) | Blue Earth County Fair (July) |
| Ghosts from the Past (October) | Christmas at Hubbard House (December) |

**BLUE EARTH COUNTY HISTORICAL SOCIETY
BOARD OF TRUSTEES
2011**

EXECUTIVE BOARD

MIKE LAGERQUIST	BECHS President. Director of Public Relations, Department of Theatre & Dance, Minnesota State University, Mankato. Blandin Community Leadership Graduate 2010. Served on the Mankato Cultural Arts and Community Enhancement Committee. Twin Rivers Council for the Arts Representative.
LESLIE PETERSON	BECHS Vice President. Assistant to the Dean of Library Services, Minnesota State University, Mankato. Affiliations: Minnesota Library Association, American Library Association, Association of College and Research Libraries.
RANDY ZELLMER	BECHS Secretary. Shareholder and Attorney with Leonard, Street and Deinard, P.A. Real Property Law Specialist. Member of the Minnesota State Bar Association. Vice President, Minnesota State University, Mankato Foundation. President, Welcome Manor Family Services. Past President, Sixth District Bar Association. Legal Advocate for the Diocese of Winona.
STACEY STRAKA	BECHS Treasurer. Owner, Red Door Creative. Chair of the Mankato Area Foundation. Past chair of the EduCare Foundation. Member of City Center Partnership, Greater Mankato Growth, and Christ the King Stewardship Board.

TRUSTEES

PRESTON DOYLE	Insurance and financial consultant with State Farm Insurance Companies. Member of National Association of Insurance and Financial Advisors Southern Minnesota, Board member of the Mankato Chapter of Sierra Club USA.
SANDI GARLOW	Office Manager/Administrative Assistant for Petersen & Meyer, LLC.
WIN GRUNDMEIER	Professor Emeritus of Chemistry, Minnesota State University, Mankato. Member of Lifelong Learners, Stammtisch German Club and MN Valley Stamp Club.
JIM GULLICKSON	General Manager of KSMU-FM at Minnesota State University, Mankato. Secretary and past president of Association of Minnesota Public Educational Radio Stations. Member Public Radio Association of Development Officers and National Federation of Community Broadcasters.
SUSAN HYNES	Advanced Customer Service Representative CenterPoint Energy. Costumer with Betsy-Tacy Society Programs Committee. Costumer and Assistant Director with Lincoln Historical Players. Member Minnesota Historical Society, Rapidan Heritage Society, Faribault County Historical Society, Winnebago Area Museum, Joseph R Brown Center, and Friends of the Sibley Historic Site.
PAULA MARTI	Owner/president of Morgan Creek Vineyards & Winery, a licensed bonded Minnesota Farm Winery; Minnesota Farm Winery Association Board and Greater Mankato Visitor and Convention Bureau Board Vice-President.
LINDA NUSSBAUMER	Professor Emerita and Consultant to the Interior Design program at South Dakota State University; Certified interior designer in Minnesota; Author of textbooks: Evidence-Based Design for Interior Designers, The Interior Design Intern, and Inclusive Design: A Universal Need; Member of the Interior Design Educators Council (IDEC), American Society of Interior Designers (ASID), Lake Crystal Chamber of Commerce, and Garden Club; Lay minister and member of 1 st United Methodist Church.
SHIRLEY PIEPHO	Assistant Director, University Event & Meeting Services, Minnesota State University, Mankato; Board Member of Greater Mankato Growth; Chair of Mankato Convention and Visitor Bureau Board.